

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

Extract relating to Scrutiny Board (Central & Corporate Functions)

For the period 1 November 2010 to 28 February 2011

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
West Leeds City Learning Centre Approval to construct an extension to accommodate a new recording studio and group room, and to carry out refurbishment works at West Leeds City Learning Centre, plus approval to incur expenditure from the approved capital programme.	Director of Resources	1/11/10	West Leeds CLC	Design and Cost Report	Director of Resources alex.macleod@education.leeds.gov.uk
Treasury Management Strategy Update 2010/11 To approve the treasury management strategy update 2010/11	Executive Board (Portfolio: Resources and Corporate function)	3/11/10	None	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk

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Capital Programme Update 2010 - 2014 To update and approve the capital programme over the period 2010 - 2014	Executive Board (Portfolio: Resources and Corporate function)	3/11/10	None	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk
2nd Quarter Financial Health Report In noting the financial position at the half year for the Authority a decision will be required as to the treatment of any variation identified.	Executive Board (Portfolio: Resources and Corporate Functions)	3/11/10	n/a	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources doug.meeson@leeds.gov.uk
Leeds City Council Revenues and Benefits Service Printing Contract Delegated Executive decision (key) subject to call in for the appointment of an approved supplier for the provision of the Revenues and Benefits printing contract requirements from April 2011	Director of Resources	19/11/10	Council's Procurement and Print Units and the Revenues and Benefits senior management team	A recommendation report to Director of Resources to appoint a preferred supplier arising from the tender evaluation	Director of Resources andrew.cameron@leeds.gov.uk

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<p>The Provision of a Corporate Electronic Document & Records Management System (EDRMS) and Implementation Support Services- Scheme Ref: LCCITS090012 To award the contract to the successful tenderer. The tender for the above is currently underway with the anticipation that the contract be awarded in September 2010.</p>	<p>Assistant Chief Executive (Planning, Policy and Improvement)</p>	<p>1/12/10</p>	<p>ICT Strategic Sourcing / Central Procurement Unit / EDRMS Project Board</p>	<p>Tender pack and tender submissions</p>	<p>Assistant Chief Executive (Planning, Policy and Improvement) claire.grundy@leeds.gov.uk</p>
<p>Corporate Records Management Facility - Westland Road Approve the Authority to spend of £857,729</p>	<p>Director of Resources</p>	<p>1/12/10</p>	<p>Consultation between Chief Business Transportation Officer and the Director of Resources</p>	<p>Design and Cost Report</p>	<p>Director of Resources lee.hemsworth@leeds.gov.uk</p>

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<p>Council-Wide Early Leavers Initiative Approval for employees to leave the organisation by voluntary early retirement or voluntary severance</p>	<p>Director of Resources</p>	<p>8/12/10</p>	<p>Members of CLT will make recommendations for early leavers from their Directorates and these will then be reviewed corporately for a decision. The trade unions have been consulted about the ELI scheme and provided with regular updates</p>	<p>Business case for each employee; summary business case for each Directorate and collective business case across the whole Council</p>	<p>Director of Resources karen.fentem@leeds.gov.uk</p>
<p>Frozen Food Tender To approve the arrangements for the supply of frozen foods to educational establishments for a 4 year period</p>	<p>Director of Resources</p>	<p>28/2/11</p>	<p>Procurement Department</p>	<p>Tender Submissions</p>	<p>Director of Resources mandy.snaith@leeds.gov.uk</p>

